

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday 2nd
June 2026 at 7.00 pm.

The Chair welcomed all present to the June meeting of the Parish Council.

Present:

Cllr Clarke (Chair), Cllr Burnett (Vice Chair), Cllr Kelsey, Cllr J Griffin, Cllr A Griffin.

In Attendance:

Lynn Clarke (Clerk) and one member of the public.

79/26 Apologies.

Cllr Edmunds – Apologies approved.

80/26 Declarations of Interest.

None.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk, and the Chair before continuing.

81/26 Public Participation (to include Cornwall Councillors Report).

a) Public Participation:

- A member of the public raised an issue with an abandoned child's bike near the flats at Carne Court and the junction of Hall Road, advising that this has been there for the full day but appears to be in good condition. Office to report this to Cornwall Council.
- It was highlighted that there was an increase in litter in this area as well – Office to see if maintenance team can do a litter pick along here.
- Cllr Clarke advised that there was an open-air police consultation session in the old Boscawen pub car park during the past week but attendance from the public was low.
- The Clerk informed of two incidents that have been reported to the office regarding overgrown trees informing that advice has been given.
- The office received a call regarding parking and access within a cul-de-sac at Hall Road – Advice had been given to contact the appropriate agency as this was not a Parish Council matter.

b) Cornwall Cllr Dick Cole: (CC Cole)

CC Coles report was circulated prior to the meeting. Discussions were held regarding the Trerice Solar Farm Appeal, and it was noted that it could be a few weeks before a decision was made.

A copy of the report can be found here [Cllr Coles Report](#).

82/26 To adopt the minutes of the Ordinary Meeting of the Parish Council held on the 5th May 2026 and the Annual Parish Council Meeting held on the 5th May 2026. Link: [Meeting Minutes; Annual Meeting Minutes](#)

Resolved – To accept the minutes. Proposed and seconded, all present in favour.

83/26 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.

[Education Bursary Committee](#) - The Education Grant documents and application processes were reviewed and approved. Four applications agreed by email were ratified. Five new applications were considered two were refused three were approved. Total expected spend from the meeting £1182.

It was **Resolved** to adopt the recommendations of the Committee. Proposed, seconded all present in favour.

84/26 Matters Arising – Information only.

- All of the documents approved at the Annual Meeting have been added to the website.
- Lists of Committee Members have been circulated to all Cllrs and all outside bodies have been notified of representation.
- Representatives attended the Trefice Solar Farm Appeal Hearing.
- The dog bag waste dispensers and dog waste bags have been ordered.
- The dog fouling signage has been ordered.
- The training agreed has been booked.

85/26 To agree the delegated decisions made in the past month.

It was **Resolved** to approve the delegated decisions. Proposed, seconded, all present in favour.

The list can be accessed using this link: [Delegated Decisions May 2026](#).

86/26 Financial

a) To approve this month's payments to creditors and income as tabled.

It was **Resolved** – To accept the payment schedule as presented. Proposed, seconded, all present in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays Bank		£ 8.50	Bank Charges Apr-May
DD	Giff Gaff	1778887544634	£ 10.00	Office mobile
DD	Nest Pension		£ 385.03	Pension Contributions
DD	Coast to Coast Communications	38850	£ 16.26	Phone
DD	Sage	GB-020731661	£ 20.40	Payroll Software
DD	Suez	34063923	£ 96.01	Waste Collection - Apr
DD	Suez	34102821	£ 96.40	Waste Collection - May
DD	Smartest Energy	FLQG5TXHA/010	14.2	PF CCTV Electric
DD	Smartest Energy	FLQG57X6Y/010	£ -	Public Toilets Electric

DD	Smartest Energy	FWJMA4M6G/008	£	10.18	Cemetery Electric
DD	HP Instant Ink	IIUKDN1129042398	£	67.99	Printer Ink
DD	Smarty		£	18.00	PF CCTV Sim Card
DD	Smarty		£	18.00	Cemetery CCTV Sim Card
DD	Bright HR	U003350574	£	173.42	HR Package
BACS	HMRC		£	2,249.89	Tax & NI
BACS	Staff costs		£	7,426.96	Staff Costs
BACS	Central Cleaning	2450	£	432.00	Cleaning of Public Toilets
BACS	Piran Tech	66984	£	111.10	Service Check & IT support
BACS	Keep Britain Tidy	SI017550	£	192.00	Anti Dog Fouling Signs
BACS	Mays	41155	£	18.30	Maintenance Items
BACS	Clear Councils	LC002887	£	1,758.48	Insurance
BACS	CALC	31	£	84.00	Staff Training
BACS	CALC	14	£	42.00	Cllr Training
BACS	ClayTAWC	3137	£	57.00	Community News Advert
BACS	Queens Garage	1786	£	17.37	Fuel
BACS	Banner/Complete	SINV04470644	£	47.12	Stationery
Card	Microsoft	E0300ZMPVV	£	15.12	Online Services May
Card	Amazon	GB644MBDFAEUI	£	70.98	Stationery
Card	Screwfix	A26104794843	£	35.99	Maintenance Items

Total £ 13,492.70

Education Grants

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays Bank		£ 8.50	Bank Charges Apr - May
BACS	Boosters	INV-2292	£ 143.10	Promotional Items
BACS	Boosters	INV- 2293	£ 255.00	Promotional Items
BACS	Application 26/25	Grant issued	£ 299.00	Approval of payment made
BACS	Application 28/25	Grant issued	£ 349.99	Approval of payment made
BACS	Application 27/25	Grant issued	£ 363.98	Approval of Payment made
BACS	Application 29/25	Grant issued	£ 400.00	Approval of payment made
BACS	Application 01/26	Grant Issued	£ 400.00	Grant Issued

Total £ 2,219.57

Playing Field Trust

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank		£ 8.50	Bank Charges Apr - May
	Total		8.50	

Grand Total for May
2026 15,720.77

b) To approve the bank balances as of [30th April 2026](#).

It was **Resolved** – To approve the bank balances. Proposed, seconded, all present in favour.

- c) To sign off the May wages.

It was **Resolved** to approve and sign off the wages. Proposed, seconded, all present in favour.

- d) To approve the payments of Education Grants agreed, and to retrospectively approve these at next month's meeting.

It was **Resolved** to agree to the payments being made for grants approved and for approval at next month's meeting. Proposed, Seconded, all present in favour.

87/26 Clerks Report:

The report was noted. A copy of the report can be found using this link: [Clerk's Report](#).

88/26 To agree the cost of PAT testing.

The clerk advised that there are approximately 50 items that require testing. It was resolved to approve the use of Kernow PAT testing at a cost of 90p per item with a £15 call out charge. Proposed seconded all present in favour.

89/26 To discuss children's goody bags for the summer litter pick and agree any associated costs.

The clerk advised that efforts are being made to obtain alternative funding for the children's goody bags but if the funding is refused then an alternative arrangement is required.

Members asked for clarification on what the goody bags contained and were advised that they contain small toys for the children who take part the last purchase for these items was three years ago.

It was **Resolved** To allow a budget of £200 if funding could not be sourced and to agree the use of the card if required. Proposed seconded all present in favour.

90/26 To receive an update of the Christmas Event Working Party Meeting and to agree any associated actions and costs.

It was **Resolved** to approve the recommendations from the report and to:

- Allow the office to seek donations from business and the community for the provision of the Christmas tree refreshments and gifts from Santa.
- To apply for a road closure for the bottom of Wellington Road at Trelavour Prazey.
- To approve the cost of Parish Council staff to attend and assist with the event.

If funding for the tree, refreshments and gifts from Santa cannot be sourced costs will be put before Council for consideration. Proposed seconded all present in favour.

A copy of the report can be found here: Working Party Report.

91/26 To review the 2025 – 2029 action plan and agree priorities for 2026-2027

The action plan was reviewed and progress on the objectives were discussed. It was

Resolved to agree to prioritise Hall Road Play area; Annual Litter Picks; Christmas event; Gateway signage; Neighbourhood Priorities Statement; and the consideration of floral displays in 2026-2027. A copy of the Action Plan can be found here: [Action Plan 2025 – 2029](#).

92/26 To discuss and agree an application for enhanced Local Maintenance Partnership work in 2026 – 2027.

The clerk advised that better signage is required and would fall under this remit of these works and our staff could install this where it is currently missing. Staff are currently cutting the paths so have been asked to identify missing or damaged signs.

It was **Resolved** to apply for enhanced LMP for a sign replacement scheme. Proposed, seconded all present in favour.

93/26 To discuss and agree the provision of the good citizen award and to agree any associated costs.

This was discussed at length. It was agreed that the panel would meet during the next month to discuss nominations and to identify costs for the award. Proposed seconded all present in favour.

94/26 To receive an update on the expression of interest submitted for the installation of electric vehicle charging points in Robartes Road / Wellington Road Car Park.

Members were advised that surveys are currently due to be undertaken but prior to this the LEVI project is seeking confirmation from applicants for the project to proceed and requesting specific site information to be forwarded to them.

This was discussed at length, and it was **Resolved** to confirm that the Parish Council wish to proceed and that the Clerk will forward the information requested. Proposed, seconded all present in favour.

95/26 To agree to send a request to Cornwall Council for the designation of St Dennis Parish as a Neighbourhood Priorities Statement area.

It was **Resolved** to submit a letter to Cornwall Council as it was previously agreed by the Council for the production of Neighbourhood Priority Statement. Proposed, seconded all present in favour.

96/26 To receive an update on the welcome signage and to agree any actions required.

The meeting scheduled for May with CC Cole has been deferred until June.

97/26 To receive an update on the land at Dunstan Close and to approve any associated costs.

Deferred.

98/26 To approve the cost of training for Cllrs and staff.

Recruiting & Retaining Cllrs Training at £35 + VAT was approved. Proposed, seconded, all present in favour.

99/26 Reports from Outside Bodies

Cllr Clarke attended a meeting of St Dennis & Nanpean Community Trust – report to follow.
Cllr Kelsey attended a meeting of the Property and Services Committee at St Stephen in Brannel Parish Council.
Cllr A Griffin provided a verbal update from the Arundle Trust Meeting.

100/26 Consultations/Surveys received up to the time of meeting.

A) General Consultations:

None.

b) Planning Applications received up to the time of the meeting.

Application: PA26/03316 Submission of details to discharge condition 10 (noise) of the decision notice PA23/10200 dated the 25/04/202.

Site Address: Trelith Processing Site Restowrack Downs, St Dennis, St Austell.

This was discussed at length, and concerns were raised with the possibility of the site being run over a 24-hour period and the potential noise from the site. It was noted that the condition had been satisfied but the current recordings of noise levels have only been taken during the day when there is other background noise that does not occur during the night and that sound is known to travel and appear louder during nighttime hours. Due to the potential impact for this and that this aspect of the plant being run has not yet been analysed it was **Resolved** to object to this application but if Cornwall Council were minded to approve the discharge of this condition it should be undertaken for a trial period so that noise levels could be monitored during the 24 hour proposed running period to gather further evidence of any potential impact on the community prior to consideration of this condition being discharged completely. Proposed seconded all present in favour.

101/26 Highways and Footpaths Matters

a) Footpaths.

The overgrown footpath between Dunstan Close and School Lane has been reported to Cornwall Council.

Cllr A Griffin advised that the drain at the bottom of School Lane requires clearing as debris is beginning to block the flow of water.

b) Highways.

The loose manhole cover outside the Chemist Shop has been reported again to Cornwall Council.

Concerns were raised regarding the ability to enforce the faded double yellow lines throughout the village.

102/26 Grant Requests

Email received from ACAA requesting a donation towards a Refugee Crisis Support Programme.

It was **Resolved** not to provide funding as this did not demonstrate a benefit to the community / Parish of St Dennis which is required under the legislation for providing grants. Proposed, seconded all present in favour.

103/26 Correspondence received.

Police & Crime Commissioner's Column. 11/05/26.

Office of Police & Crime Commissioner press releases 19/05/26.

Police & Crime Commissioner's Column. 19/05/26.

News release from the Police & Crime Commissioners Office 22/05/26.

Police & Crime Commissioners Column 27/05/26.

104/26 Items for the next agenda.

Management of the road closure for the Remembrance Day Parade.

105/26 To consider the Co-option of a new Cllr

Helen James was nominated and seconded for C-option onto the Parish Council. This was put to a vote all present in favour.

Helen James was duly co-opted onto St Dennis Parish Council and signed the Acceptance of Office form.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

106/26 Confidential items –

None

Meeting closed 8.53 pm.

Signed: